1. Budget Worksheet:

Although thePediatric Pain PRN Curriculum Content are freely available at luriechildrens.org/PRNpain as open access, downloadable flipped educational materials donations may be sent to Lurie Children’s with the designation to maintain the curriculum. This budget worksheet itemizes for course directors’ common costs of hosting the course. Individual course and organizational costs will vary. Again, course directors should direct specific inquiries to the central education department of an affiliated healthcare organization. These education offices may be able to guide course directors with more specific budgeting information for the specific proposed course.

## Allotted Working Budget $\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item** | **Budget**  | **Actual Cost**  | **+/-****\*\*\*\*\*** | **Receipts/Invoices received** |  **Submitted for payment** |
| *Pediatric Pain PRN Curriculum* | Donations Accepted to maintain curriculum | FREE |  |  |  |
| *Access to Pediatric Healthcare Provider Knowledge and Attitude Regarding Pain Survey* | FREE |  |  |  |
| *Facilities* |  |  |  |  |  |
| *Audio-Visual equipment* |  |  |  |  |  |
| *Food* |  |  |  |  |  |
| *Handouts* |  |  |  |  |  |
| *Supplies (flip charts, pens)* |  |  |  |  |  |
| *Table supplies* |  |  |  |  |  |
| *Outside Facilitator honorariums* |  |  |  |  |  |
| *Outside Facilitator hotel* *Airfare**Ground transportation**Parking* |  |  |  |  |  |
| *Parking* |  |  |  |  |  |
| *CE costs* |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  |  |  |  |  |

*\*The amount over allotted working budget may be used to determine the cost for participant attendance*